

RESOLUTION NO. 2024-8

**MAINE TOWNSHIP
A RESOLUTION TO ALLOW THE ADOPTION OF
WORK FROM HOME PROGRAMS**


WHEREAS the Board of Trustees of Maine Township of Cook County, Illinois wishes to attract and retain employees by allowing eligible Maine Township employees to work at home on a limited basis if their work can be performed at home,

WHEREAS a pilot program has demonstrated that the work of at least one department, the MainStay Department, can be successfully performed at home on a limited basis,

THEREFORE, Section ~~3.1~~^{3.21} shall be added to the Maine Township Personnel Manual and shall read as follows:

~~3.1~~^{3.21} **PLACE OF WORK** – Generally, Maine Township employees must work at the Township Offices. However, a work from home program may be adopted for a department upon the recommendation of the Department Head and the Township Administrator, and the approval of the Board of Trustees. The work of the department must be such that it can be performed remotely. However, such a work from home program may be discontinued if it no longer meets the needs of the office. A work from home program may be discontinued upon the recommendation of the Department Head and the Township Administrator, and the approval of the Board of Trustees. The program shall not guarantee employees a right to work at home indefinitely.

Adopted this 30th Day of July, 2024, and declared effective July 30, 2024.


KAREN J. DIMOND, Supervisor


JAMES MAHER, Trustee


KIMBERLY JONES, Trustee


ASIF MALIK, Trustee


KELLY HORVATH, Trustee

ATTEST:

PETER GIALAMAS, Clerk